



THE RAP PROJECT

Referrals, Assessments and Packages of Care In Adult Personal Social Services

March 2008 Newsletter

1 National Report

February RAP publication - The final National Report for 2006-07 together with CASSR level data was published on 28th February 2008. This is available on the IC website <http://www.ic.nhs.uk/statistics-and-data-collections/social-care/adult-social-care-information>

2 Internet Data Collection (IDC) Facility – Live for 2007/08 on 1st April 2008

We are pleased to announce that the 2007/08 RAP return will be available on the live server at:
<http://www.icweb.nhs.uk/websecurity/default.asp>
On 1st April 2008

Your logon account ID **and** password have been reset to the following format.

CASSR number/RAP/DAT or MAN (all capitals)
For example 123RAPMAN

Please enable cookies and pop ups so as to allow a Change of Password prompt box to appear (this can be done through tools on the file menu and Internet options of your Internet browser).

As you know, both Data Manager (MAN) and Data User (DAT) will be able to enter and edit data but it is only Data Manager (MAN) who can authorise submission of the return. Once a form has been authorised you will not be able to make any changes to the data in the form.

If there are any problems with passwords these can be reset by telephoning the Contact Centre at the Information Centre on **0845 300 6016**
Email: enquiries@ic.nhs.uk

If you need the status changing from 'authorised' to 'in progress' to make amendments please contact Amrit Ubhi at RAP@ic.nhs.uk (Tel: 0113 254 7173)

3 Ethnicity codes for IC social care returns – 2009/10

It has been brought to our attention that there are four additional categories which are being introduced to a number of social care central returns; in particular by the Department for Children, Schools and Families (DCSF) in the SSDA903 return and Children in Need (CiN) census from 2008/09.

Currently for IC returns ethnicity is recorded in the RAP return on

proformas A6¹ and P4² using the categories used in the 2001 National Census. The 2001 census used five broad categories of ethnic group – White, Mixed ethnic background, Asian or Asian British, Black or Black British and Chinese or Other ethnic background. These were further subdivided into 16 sub-categories in England.

“Traveller of Irish Heritage” and “Gypsy/Roma” are additional ethnic groups that have been recognised across Government to be recorded separately, under the broader heading of ‘White’. “Refused” and “Information not yet obtained”, recorded under the broader heading of ‘Other Ethnic Groups’, allow CASSRs to record a value against all individual records, even where an individual does not wish their ethnicity to be recorded or the ethnicity is unknown.

Ethnicity is collected in the Staffing return (SSDS001), where ethnic origin is recorded using the 2001 National Census or CiN census codes. For this return, if it is collected in 2008/09, changes may be noted in the recording of ethnic categories by CASSRs because of the change in the codes for the CiN census from 2008/09.

The information collected on ethnicity has been and will be used for the last time in 2007/08 in the Performance Assessment Framework Performance Indicators E47³ and E48⁴ before the

¹ A6 – “Number of new clients for whom assessments were completed in the period by ethnicity cross-tabulated with the known or anticipated sequel to assessment and age group”

² P4 – “Number of clients receiving services during the period provided or commissioned by the CASSR, by ethnicity, service type, primary client type and age group”

³ Ethnicity of older people receiving assessment

introduction of the National Indicator Set (NIS); and is also used for Key Threshold indicators on ethnicity.

Looking forward the clear central direction is to collect information disaggregated i.e. split increasingly by age, ethnicity, disability and gender to satisfy the requirements of the equalities agenda. The additional ethnic categories will help ensure that the information collected on ethnicity will comply with new requirements, and bring the data into line with other social care collections.

It is noted that there may be further updates regarding the recording of Ethnic Categories centrally and locally which will be developed from work on the equalities agenda currently being undertaken within the Department of Health. You will be kept informed of these as appropriate.

New codes would be in place in 2009/10, but we would not expect previous years’ data to be amended. New categories to be implemented from in the returns form 2009/10 can be found in annex A of this Newsletter.

4 New table on RAP R2 contacts – for 2007/08

This information is being repeated for clarification, and can also be found in the RAP Newsletter for March 2007 - <http://www.ic.nhs.uk/webfiles/Services/Social%20care/Collections/2006%20to%2007/RAP%20Newsletter%20March%202007.pdf>

Number of contacts for new clients receiving services¹ covered by definitions relating to RAP P forms at the point of contact outside of a formal assessment

⁴ Ethnicity of older people receiving services following an assessment

1 Oct 2007 – 31 Mar 2008

Type of service	Number of contacts ²	Number of people ³
Equipment ⁴		
Meals		
Home care		
Other		
Total		

Definitions:

1. These are services funded by social services (or by health if delivered by a joint team under section 31 arrangements) as covered by definitions relating to RAP P returns provided to clients at the point of contact outside the formal assessment process.
2. A contact is an event or episode, not a client. Contacts are from new clients, that is clients not on the books of the authority at the time the contact was made.
3. This is the unique number of people receiving a service within the period 1 October 2007 to 31 March 2008.
4. If a client receives 1 or more pieces of equipment within the same contact, then record this as one contact.
5. Any grant funded services or sign posting to other services should be excluded.

5 Cut-off dates for RAP return 2007/08

As a reminder, the cut-off date for authorising your council's RAP return is **31st of May 2008**.

6 How to treat transition cases in RAP

Please refer to RAP FAQs numbers 8 and 9 on page 6 of the RAP FAQ document which can be found at <http://www.ic.nhs.uk/webfiles/Services/Social%20care/Collections/2007%20to%2008/RAP/RAP%20Frequently%20Asked%20Questions.pdf>.

The RAP return collects information on adults aged 18 and over. A client moving from children's services to adult services should be treated as a 'New Client' in RAP. It will be a new registration as an adult client and follows through all the RAP returns except A8, which is purely for older clients.

A child who reaches the age of 18 during the reporting period and transfers to the adult team should be treated as a new client in RAP. They need to have a full community care assessment as an adult. If the client was referred to Adults Services by your Children & Families team then the source of referral recorded on R3 would be 'Internal (i.e. own CSSR)'.

In FAQ 8 it does not stipulate that the adult assessment must take place once the child has turned 18, but that they reach the age of 18 during the reporting period i.e. that they are 18 on 31st March (at the end of the reporting period). In summary the child attaining the age of 18 during the reporting period must have a full adult community care assessment funded by adult social services with the intention of receiving adult services, and will therefore be included in RAP as a new client.

Therefore the transition and assessment process can begin before the child has reached 18 and be recorded in RAP.

7 Individual contact details:

7.1 Collection team:

annabelle.mcguire@ic.nhs.uk 0113 254 7157
amritpal.ubhi@ic.nhs.uk (main contact for all issues) 0113 254 7173
daniel.o'neill@ic.nhs.uk 0113 254 7187

Fax: 0113 254 7165

7.2 Dissemination team:

paul.niblett@ic.nhs.uk 0113 254 7028
edward.corbet@ic.nhs.uk 0113 254 7028
ariane.alamdari@ic.nhs.uk 0113 254 7076

7.3 Generic RAP mailbox (for all queries) RAP@ic.nhs.uk

7.4 For RAP data requests socialcarequeries@ic.nhs.uk

7.5 Fax: 0113 254 7165

Useful Web links:

RAP information for 2007/08:

<http://www.ic.nhs.uk/our-services/improving-social-care-information/social-care-collections/collections-2008>

ARG:

<http://www.ic.nhs.uk/our-services/improving-social-care-information/review-approval-and-development/adult-review-group>

SIGASC:

<http://www.ic.nhs.uk/our-services/improving-social-care-information/review-approval-and-development/sigasc>

Annabelle McGuire
Information Centre
March 2008

White (Codes used in DCSFs
SSDA903 and in NMDS-SC⁵)

White British		A1
White Irish		A2
Any other White background		A3
Traveller of Irish Heritage		A4
Gypsy/Roma		A5

Mixed

White and Black Caribbean		B1
White and Black African		B2
White and Asian		B3
Any other Mixed background		B4

Asian or Asian British

Indian		C1
Pakistani		C2
Bangladeshi		C3
Any other Asian background		C4

Black or Black British

Caribbean		D1
African		D2
Any other Black background		D3

Other Ethnic Groups

Chinese		E1
Any other ethnic group		E2

Not stated

Refused		E3
Information not yet obtained		E4

'Refused' and 'Information not yet obtained' replace the category of 'Not stated'. It is suggested that CASSRs record those in the previous category of 'Not stated' in the 'Information not yet obtained category' until client records are updated accordingly.

⁵ Skills for Care - National Minimum Data Set for Social Care

Return Ref: A6 Page 2- for the 65 and over age group only		Return Title:			
Period 01/04/09 to 31/03/10		Number of new clients for whom assessments were completed in the period by ethnicity cross-tabulated with the known or anticipated sequel to assessment and age group. <i>This page is for the 65 and over age group only</i>			
Ethnicity:		Some or all (new) services intended or already started (incl. those started and finished)	No (new) services offered or intended to be provided	(New) service(s) offered but declined	Other sequel to assessment
White	British				
	Irish				
	Any other White background				
	Traveller of Irish Heritage Gypsy/Roma				
Mixed	White and Black Caribbean				
	White and Black African				
	White and Asian				
	Any other mixed background				
Asian or Asian British	Indian				
	Pakistani				
	Bangladeshi				
	Any other Asian background				
Black or Black British	Caribbean				
	African				
	Any other Black background				
Chinese or other ethnic group	Chinese				
	Any other ethnic group				
Not stated	Refused				
	Information not yet obtained				