

Proformas for the Referrals, Assessments and Packages of Care collection (RAP)

For the collection period
April 1st 2006 to March 31st 2007

Issued: September 2006

RAP Data Collection

Support for CSSRs

Any staff in CSSRs who require advice regarding RAP or who have an issue relating to the content and coverage of these returns are invited to contact the Contact Centre for the Information Centre for Health and Social Care (IC) on 0845 300 6016 or email **RAP@ic.nhs.uk**. A variety of information relating to the RAP project is also available via the RAP website at:
<http://www.ic.nhs.uk/pss/returns/2007>.

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- **A5** Number of new clients for whom assessments were completed in the period by primary client type cross-tabulated with known or anticipated sequel to assessment and age group.

AO/E82
- **A6** Number of new clients for whom assessments were completed in the period by ethnicity cross-tabulated with known or anticipated sequel to assessment and age group.

AO/E47, AO/E48
- **A7** Length of time from first contact to completed assessment for new clients whose assessments were completed during the period in time bands, by referral category, age group and primary client type.

AO/D55 (BVPI 195)
- **A8** Length of time from completed assessment to receipt of all services for new clients aged 65 and over for whom all services were put in place during the period in time bands, by primary client type.

AO/D56 (BVPI 196)
- **A9** Length of time from first contact to first contact with client following referral. This is for new clients who were contacted following referral during the period in time bands, by age group and primary client type.

AO/D55 (BVPI 195)

The next four returns (P prefix) cover clients receiving services during the reporting period or, in the case of P2(s), clients ‘on the books’ to receive services on the last day of the period. Some returns will be used in the calculation of Audit Commission, PAF and Best Value indicators. Further details can be found in Part 1.

- **P1** Number of clients receiving services during the period, provided or commissioned by the CSSR, by primary client type, service type, and age group.

AO/D40
- **P2(f)** Number of clients receiving community-based services during the period, provided or commissioned by the CSSR, by components of service, primary client type and age group.

AO/C62

- **P2(s)** Number of clients on the books to receive community-based services on the last day of the period, provided or commissioned by the CSSR, by selected components of service, primary client type and age group.

Please note that an additional table has been added to page 7 on P2s to capture information for Individual Budgets and should only be completed by those Councils who are piloting Individual Budgets

AO/C29, AO/C30, AO/C31, AO/C32 (BVPI 54), AO/C51

- **P4** Number of clients receiving services during the period, provided or commissioned by the CSSR, by ethnicity, service type, primary client type and age group

Please note that for 2006/07 P4 is split into two age groups; 18-64 and 65 and over

The last two returns (C prefix) relate to carers

- **C1 - page 1** Number of carers for whom assessments or reviews were completed during the period, by age group of carer .
- **C1 - page 2** Number of carers for whom assessments or reviews were completed during the period, by client group and age group of the person cared for by the carer.
- **C2 - page 1** Number of carers receiving different types of services provided as an outcome of an assessment or review, by age group of carer.
- **C2 - page 2** Number of carers receiving different types of services provided as an outcome of an assessment or review, by client group and age group of the person cared for by the carer.

AO/C62

The titles for the 'C' returns have been reworded to avoid confusion caused in the previous year's collection. Please remember that page 1 of C1 and C2 relate to the age group of the care, and page 2 of C1 and C2 relate to the age group of the person cared for by the client

- **End sheet** State any cost-bearing activity undertaken by your Social Services Department in relation to meeting the needs of adults that you have not been able to include within the preceding returns. If possible both describe and quantify.

Return Ref: R1

Page 1

Period

01/04/06 to 31/03/07

Return Title:

Number of contacts for new clients during the period that resulted in further assessment of need or commissioning of ongoing service.

Enter the figure for the total of screened contacts from new clients passed on for further assessment or commissioning of service

Basis of return:

Whole population count

Sample

Please describe the basis of your sample:

Notes:

Return Ref: R2

Page 1

Period

01/04/06 to 31/03/07

Return Title:

Number of contacts for new clients during the period concerning services from the CSSR whose needs were attended to solely at or near the point of contact.

Enter total of contacts for new clients

Basis of return:

Whole population count

Sample

Please describe the basis of your sample:

Notes:

Return Ref: R3

Page 1

Period

01/04/06 to 31/03/07

Return Title:

Source of referral for all contact events covered in R1 and R2.

Source of referral in the following categories:

(Please record initial source of referral only.)

**Primary health / Community health (GP,
Community-based AHP, etc.)**

**Secondary health (A+E, hospital OT,
Ward hospice, etc.)**

Self referral

Family / friend / neighbour

Internal (i.e. own CSSR)

LA Housing Department or Housing Association

Other departments of own LA or other LA

Legal agency (police, court, probation, immigration)

Other

Not known

Return Ref: R3

Page 2

Period

01/04/06 to 31/03/07

Return Title:

Source of referral for all contact events covered in R1 and R2.

Basis of return:

Whole population count

Sample

Please describe the basis of your sample:

Notes.

THIS FORM IS USED FOR CALCULATING PERFORMANCE INDICATORS

Return Ref: A1 <i>Page 1 – Completed assessments for new clients</i> Period 01/04/06 to 31/03/07	Return Title: Number of new clients for whom the first assessment was completed during the period, by primary client type and age group.		
Enter overall total of new clients with completed assessments (Sum of ‘Column totals’ below)		<input style="width: 100px; height: 20px;" type="text"/>	
Primary client type:	Clients with completed assessments for new clients:		
	18 - 64	65-74	75+
Physical disability, frailty and sensory impairment (total)			
Of which: Physical disability, frailty and/or temporary illness			
Hearing impairment			
Visual impairment			
Dual sensory loss			
Mental Health (total)			
Of which: Dementia			
Vulnerable people (total)			
Learning disability (total)			
Substance misuse (total)			
Column Totals			

THIS FORM IS USED FOR CALCULATING PERFORMANCE INDICATORS

Return Ref: A1 <i>Page 2 – Reviews completed for existing clients</i> Period 01/04/06 to 31/03/07	Return Title: Number of existing clients for whom a review was completed during the period, by primary client type and age group.		
Enter overall total of existing clients with completed reviews (Sum of 'Column totals' below) <div style="float: right; border: 1px solid black; width: 150px; height: 30px; margin-left: 20px;"></div>			
<i>Primary client type:</i>	Clients with completed reviews for existing clients:		
	18 - 64	65 – 74	75+
Physical disability, frailty and sensory impairment (total)			
Of which: Physical disability, frailty and/or temporary illness			
Hearing impairment			
Visual impairment			
Dual sensory loss			
Mental Health (total)			
Of which: Dementia			
Vulnerable people (total)			
Learning disability (total)			
Substance misuse (total)			
Column Totals			
Total Review Events			

Return Ref: A1 <i>Page 3 - Overall total of clients assessed or reviewed</i> Period 01/04/06 to 31/03/07	Return Title: Number of clients for whom the assessment or review process was terminated during the period, by age group.		
Enter overall total of clients with terminated assessment or review <div style="float: right; border: 1px solid black; width: 100px; height: 30px; margin-left: 10px;"></div>			
	Clients with terminated assessments or reviews: <div style="display: flex; justify-content: space-around;"> 18-64 65-74 75+ </div>		
Total clients with assessment or review terminated			
Basis of return: <input type="checkbox"/> Whole population count <input type="checkbox"/> Sample			
<i>Please describe the basis of your sample:</i> 			
<i>Notes: (include your approach to defining 'client' – see protocol)</i> 			

THIS FORM IS USED FOR CALCULATING PERFORMANCE INDICATORS

Return Ref: A5 <i>Page 1 - for the 18 – 64 age group only</i>		Return Title: Number of new clients for whom assessments were completed in the period by primary client type cross-tabulated with known or anticipated sequel to assessment and age group.			
Period 01/04/06 to 31/03/07					
<i>Status of new clients returned as assessment completed in A1 – 18 to 64 age group only</i>					
Primary client type:		Some or all (new) services intended or already started (incl. those started and finished)	No (new) services offered or intended to be provided	(New) service(s) offered but declined	Other sequel to assessment
Physical disability, frailty and sensory impairment (total)					
Of which: Physical disability, frailty and/or temporary illness					
Hearing impairment					
Visual impairment					
Dual sensory loss					
Mental Health (total)					
Of which: Dementia					
Vulnerable People (total)					
Learning Disability (total)					
Substance Misuse (total)					
Total of above					

THIS FORM IS USED FOR CALCULATING PERFORMANCE INDICATORS

Return Ref: A5 <i>Page 2 - for the 65-74 age group only</i>		Return Title: Number of new clients for whom assessments were completed in the period by primary client type cross-tabulated with known or anticipated sequel to assessment and age group.			
Period 01/04/06 to 31/03/07					
<i>Status of new clients returned as assessment completed in A1 65 to74 age group only</i>					
Primary client type:		Some or all (new) services intended or already started (incl. those started and finished)	No (new) services offered or intended to be provided	(New) service(s) offered but declined	Other sequel to assessment
Physical disability, frailty and sensory impairment (total)					
Of which: Physical disability, frailty and/or temporary illness					
Hearing impairment					
Visual impairment					
Dual sensory loss					
Mental Health (total)					
Of which: Dementia					
Vulnerable People (total)					
Learning Disability (total)					
Substance Misuse (total)					
Total of above					

THIS FORM IS USED FOR CALCULATING PERFORMANCE INDICATORS

Return Ref: A5 <i>Page 3 - for the 75+ age group only</i> Period 01/04/06 to 31/03/07	Return Title: Number of new clients for whom assessments were completed in the period by primary client type cross-tabulated with known or anticipated sequel to assessment and age group.			
<i>Status of new clients returned as assessment completed in A1 – 75+ age group only</i>				
Primary client type:	Some or all (new) services intended or already started (incl. those started and finished)	No (new) services offered or intended to be provided	(New) service(s) offered but declined	Other sequel to assessment
Physical disability, frailty and sensory impairment (total)				
Of which: Physical disability, frailty and/or temporary illness				
Hearing impairment				
Visual impairment				
Dual sensory loss				
Mental Health (total)				
Of which: Dementia				
Vulnerable People (total)				
Learning Disability (total)				
Substance Misuse (total)				
Total of above				

Return Ref: A5

Page 4 all ages

Period

01/04/06 to 31/03/07

Return Title:

Number of new clients for whom assessments were completed in the period by primary client type cross-tabulated with known or anticipated sequel to assessment and age group.

Basis of return:

Whole population count

Sample

Please describe the basis of your sample:

Notes:

THIS FORM IS USED FOR CALCULATING PERFORMANCE INDICATORS

Return Ref: A6 <i>Page 1- for the 18-64 age group only</i>		Return Title:			
Period 01/04/06 to 31/03/07		Number of new clients for whom assessments were completed in the period by ethnicity cross-tabulated with the known or anticipated sequel to assessment and age group. <i>This page is for the 18 – 64 age group only</i>			
Ethnicity:		Some or all (new) services intended or already started (incl. those started and finished)	No (new) services offered or intended to be provided	(New) service(s) offered but declined	Other sequel to assessment
White	British				
	Irish				
	Any other White background				
Mixed	White and Black Caribbean				
	White and Black African				
	White and Asian				
	Any other mixed background				
Asian or Asian British	Indian				
	Pakistani				
	Bangladeshi				
	Any other Asian background				
Black or Black British	Caribbean				
	African				
	Any other Black background				
Chinese or other ethnic group	Chinese				
	Any other ethnic group				
Not stated					

Return Ref: A6 Page 2- for the 65+ age group only Period 01/04/06 to 31/03/07		Return Title: Number of new clients for whom assessments were completed in the period by ethnicity cross-tabulated with the known or anticipated sequel to assessment and age group. <i>This page is for the 65+ age group only</i>			
Ethnicity:		Some or all (new) services intended or already started (incl. those started and finished)	No (new) services offered or intended to be provided	(New service(s) offered but declined	Other sequel to assessment
White	British				
	Irish				
	Any other White background				
Mixed	White and Black Caribbean				
	White and Black African				
	White and Asian				
	Any other mixed background				
Asian or Asian British	Indian				
	Pakistani				
	Bangladeshi				
	Any other Asian background				
Black or Black British	Caribbean				
	African				
	Any other Black background				
Chinese or other ethnic group	Chinese				
	Any other ethnic group				
Not stated					

THIS FORM IS USED FOR CALCULATING PERFORMANCE INDICATORS

Return ref: A7 <i>Page 1 – Time band</i>	Return Title: Length of time from first contact to completed assessment for new clients whose assessments were completed during the period in time bands by referral category, age group and primary client type.
Period 01/04/06 to 31/03/07	
Time from first contact to completion of assessment. Enter the number for new clients aged 18-64 in each box:	
<i>Time bands</i>	All new clients 18-64
Less than or equal to 2 days	
More than 2 days and less than or equal to 2 weeks	
More than 2 weeks and less than or equal to 4 weeks	
More than 4 weeks and less than or equal to 3 months	
More than 3 months	
Time from first contact to completion of assessment. Enter the number for new clients aged 65 and over in each box:	
<i>Time bands</i>	All new clients 65+
Less than or equal to 2 days	
More than 2 days and less than or equal to 2 weeks	
More than 2 weeks and less than or equal to 4 weeks	
More than 4 weeks and less than or equal to 3 months	
More than 3 months	

Return ref: A7 <i>Page 2 – Time band by primary client type</i>		Return Title: Length of time from first contact to completed assessment for new clients whose assessments were completed during the period in time bands by referral category, age group and primary client type.			
Period 01/04/06 to 31/03/07					
Time from first contact to completion of assessment. Enter the number for new clients aged 18-64 in each box: <div style="text-align: right;"><i>Primary client type</i></div>					
<i>Time bands</i>	Physical disability, frailty and sensory impairment	Learning disability	Mental health	Substance misuse	Vulnerable people
Less than or equal to 2 days					
More than 2 days and less than or equal to 2 weeks					
More than 2 weeks and less than or equal to 4 weeks					
More than 4 weeks and less than or equal to 3 months					
More than 3 months					
Time from first contact to completion of assessment. Enter the number for new clients aged 65 and over in each box: <div style="text-align: right;"><i>Primary client type</i></div>					
<i>Time bands</i>	Physical disability, frailty and sensory impairment	Learning disability	Mental health	Substance misuse	Vulnerable people
Less than or equal to 2 days					
More than 2 days and less than or equal to 2 weeks					
More than 2 weeks and less than or equal to 4 weeks					
More than 4 weeks and less than or equal to 3 months					
More than 3 months					

Return Ref: A7 <i>Page 3 – Time band by referral category</i>	Return Title: Length of time from first contact to completed assessment for new clients whose assessments were completed during the period in time bands, by referral category, age group and primary client type.		
Period 01/04/06 to 31/03/07			
Time from first contact to completion of assessment. Enter the number for new clients aged 18-64 in each box:			
<i>Referral category</i>			
<i>Time bands</i>	Primary / Community Health	Secondary Health	All other referral sources
Less than or equal to 2 days			
More than 2 days and less than or equal to 2 weeks			
More than 2 weeks and less than or equal to 4 weeks			
More than 4 weeks and less than or equal to 3 months			
More than 3 months			
Time from first contact to completion of assessment. Enter the number for new clients aged 65 and over in each box:			
<i>Referral category</i>			
<i>Time bands</i>	Primary / Community Health	Secondary Health	All other referral sources
Less than or equal to 2 days			
More than 2 days and less than or equal to 2 weeks			
More than 2 weeks and less than or equal to 4 weeks			
More than 4 weeks and less than or equal to 3 months			
More than 3 months			

Return Ref: A7

Page 4

Period

01/04/06 to 31/03/07

Return Title:

Length of time from first contact to completed assessment for new clients whose assessments were completed during the period in time bands by referral category, age group and primary client type.

Basis of return:

Whole population count

Sample

Please describe the basis of your sample:

Notes:

THIS FORM IS USED FOR CALCULATING PERFORMANCE INDICATORS

Return Ref: A8 <i>Page 1 – Time band</i> Period 01/04/06 to 31/03/07	Return Title: Length of time from completed assessment to receipt of all services for new clients aged 65 and over for whom all services were put in place during the period in time bands by primary client type.
Time from completion of assessment to receipt of all services. Enter the number for new clients aged 65 and over in each box:	
<i>Time bands</i>	All new clients 65+
Less than or equal to 2 weeks	
More than 2 weeks and less than or equal to 4 weeks	
More than 4 weeks and less than or equal to 6 weeks	
More than 6 weeks	
Empty area for data entry	

Return Ref: A8
*Page 2 – Time band
 by primary client type*

Period
01/04/06 to 31/03/07

Return Title:
**Length of time from completed assessment to receipt of all services for
 new clients aged 65 and over for whom all services were put in place
 during the period in time bands by primary client type.**

**Time from completion of assessment to receipt of all services.
 Enter the number for new clients aged 65 and over in each box:**

Primary client type

<i>Time bands</i>	Physical disability, frailty and sensory impairment	Learning disability	Mental health	Substance misuse	Vulnerable people
Less than or equal to 2 weeks					
More than 2 weeks and less than or equal to 4 weeks					
More than 4 weeks and less than or equal to 6 weeks					
More than 6 weeks					

Return Ref: A8

Page 3

Period

01/04/06 to 31/03/07

Return Title:

Length of time from completed assessment to receipt of all services for new clients aged 65 and over for whom all services were put in place during the period in time bands by primary client type.

Basis of return:

Whole population count

Sample

Please describe the basis of your sample:

Notes:

THIS FORM IS USED FOR CALCULATING PERFORMANCE INDICATORS

Return Ref: A9 <i>Page 1 – Time band</i>	Return Title: Length of time from first contact to first contact with client following referral. This is for new clients who were contacted following referral during the period in time bands by age group and primary client type.
Period 01/04/06 to 31/03/07	
Time from first contact to first contact with client following referral. Enter the number for new clients aged 18-64 in each box:	
<i>Time bands</i>	All new clients 18-64
Less than or equal to 2 days	
More than 2 days and less than or equal to a week	
More than a week and less than or equal to 2 weeks	
More than 2 weeks	
Time from first contact to first contact with client following referral. Enter the number for new clients aged 65 and over in each box:	
<i>Time bands</i>	All new clients 65+
Less than or equal to 2 days	
More than 2 days and less than or equal to a week	
More than a week and less than or equal to 2 weeks	
More than 2 weeks	

Return Ref: A9 <i>Page 2 – Time band by primary client type</i> Period 01/04/06 to 31/03/07		Return Title: Length of time from first contact to first contact with client following referral. This is for new clients who were contacted following referral during the period in time bands by age group and primary client type.				
Time from first contact to first contact with client following referral. Enter the number for new clients aged 18 to 64 in each box: <p style="text-align: right;"><i>Primary client type</i></p>						
<i>Time bands</i>		Physical disability, frailty and sensory impairment	Learning disability	Mental health	Substance misuse	Vulnerable people
Less than or equal to 2 days						
More than 2 days and less than or equal to a week						
More than a week and less than or equal to 2 weeks						
More than 2 weeks						
Time from first contact to first contact with client following referral Enter the number for new clients aged 65 and over in each box: <p style="text-align: right;"><i>Primary client type</i></p>						
<i>Time bands</i>		Physical disability, frailty and sensory impairment	Learning disability	Mental health	Substance misuse	Vulnerable people
Less than or equal to 2 days						
More than 2 days and less than or equal to a week						
More than a week and less than or equal to 2 weeks						
More than 2 weeks						

Return Ref: A9

Page 3

Period

01/04/06 to 31/03/07

Return Title:

Length of time from first contact to first contact with client following a referral. This is for new clients who were contacted following referral during the period in time bands by age group and primary client type.

Basis of return:

Whole population count

Sample

Please describe the basis of your sample:

Notes:

THIS FORM IS USED FOR CALCULATING PERFORMANCE INDICATORS

Return Ref: P1 <i>Page 1 – Overall total and 18 – 64 group only</i>		Return Title: Number of clients receiving services during the period, provided or commissioned by the CSSR, by primary client type, service type and age group.			
Period 01/04/06 to 31/03/07					
The total number of adult clients of all age groups receiving services during the period is		<input style="width: 150px; height: 20px;" type="text"/>			
<i>Service type - 18 to 64 age group only</i>					
Primary client type:	Total of clients	Community-based services in own home	LA Residential care	Independent sector residential care	Nursing care
Physical disability, frailty and sensory impairment (total)					
Of which: Physical disability, frailty and/or temporary illness					
Hearing impairment					
Visual impairment					
Dual sensory loss					
Mental Health (total)					
Of which: Dementia					
Vulnerable people (total)					
Learning disability (total)					
Substance misuse (total)					
Total of above					

Return Ref: P1 <i>Page 2 - for the 65 and over age group only</i>	Return Title: Number of clients receiving services during the period, provided or commissioned by the CSSR, by primary client type, service type and age group.				
Period 01/04/06 to 31/03/07					
<i>Service type – 65 and over age group only</i>					
Primary client type:	Total of clients	Community-based services in own home	LA Residential care	Independent sector residential care	Nursing care
Physical disability, frailty and sensory impairment (total)					
Of which; Physical disability, frailty and/or temporary illness					
Hearing impairment					
Visual impairment					
Dual sensory loss					
Mental Health (total)					
Of which: Dementia					
Vulnerable People (total)					
Learning Disability (total)					
Substance Misuse (total)					
Total of above					

THIS FORM IS USED FOR CALCULATING PERFORMANCE INDICATORS

Return Ref: P2f <i>Page 1 - for the 18 – 64 age group only</i> Period 01/04/06 to 31/03/07		Return Title: Number of clients receiving community-based services during the period, provided or commissioned by the CSSR, by components of service, primary client type and age group.			
<i>Components of service – 18 to 64 age group only</i>					
Primary client type:	Total of clients	Home Care	Day Care	Meals	Overnight respite – not clients home
Physical disability, frailty and sensory impairment (total)					
Of which: Physical disability, frailty and/or temporary illness					
Hearing impairment					
Visual impairment					
Dual sensory loss					
Mental Health (total)					
Of which: Dementia					
Vulnerable people (total)					
Learning disability (total)					
Substance misuse (total)					
Total of above					

Return Ref: P2f <i>Page 2- for the 18 – 64 age group only</i> Period 01/04/06 to 31/03/07		Return Title: Number of clients receiving community-based services during the period, provided or commissioned by the CSSR, by components of service, primary client type and age group.			
Components of service – 18 to 64 age group only					
Primary client type:	Short term residential not respite	Direct payments	Professional support	Equipment & adaptations	Other
Physical disability, frailty and sensory impairment (total)					
Of which: Physical disability, frailty and/or temporary illness					
Hearing impairment					
Visual impairment					
Dual sensory loss					
Mental Health (total)					
Of which: Dementia					
Vulnerable people (total)					
Learning disability (total)					
Substance misuse (total)					
Total of above					

THIS FORM IS USED FOR CALCULATING PERFORMANCE INDICATORS

Return Ref: P2f <i>Page 3 - for the 65 and over age group only</i> Period 01/04/06 to 31/03/07		Return Title: Number of clients receiving community-based services during the period, provided or commissioned by the CSSR, by components of service, primary client type and age group.			
<i>Components of service – 65 and over age group only</i>					
Primary client type:	Total of clients	Home Care	Day care	Meals	Overnight respite – not clients home
Physical disability, frailty and sensory impairment (total)					
Of which: Physical disability, frailty and/or temporary illness					
Hearing impairment					
Visual impairment					
Dual sensory loss					
Mental Health (total)					
Of which: Dementia					
Vulnerable People (total)					
Learning Disability (total)					
Substance Misuse (total)					
Total of above					

Return Ref: P2f
Page 4- for the 65 and over age group only

Period
01/04/06 to 31/03/07

Return Title:
Number of clients receiving community-based services during the period, provided or commissioned by the CSSR, by components of service, primary client type and age group.

<i>Components of service – 65 and over age group only</i>					
<i>Primary client type:</i>	Short term residential not respite	Direct payments	Professional support	Equipment & adaptations	Other
Physical disability, frailty and sensory impairment (total)					
Of which: Physical disability, frailty and/or temporary illness					
Hearing impairment					
Visual impairment					
Dual sensory loss					
Mental Health (total)					
Of which: Dementia					
Vulnerable people (total)					
Learning disability (total)					
Substance misuse (total)					
Total of above					

Return Ref: P2f

Page 5 – all ages

Period

01/04/06 to 31/03/07

Return Title:

Number of clients receiving community-based services during the period, provided or commissioned by the CSSR, by components of service, primary client type and age group.

Basis of return:

Whole population count

Sample

Please describe the basis of your sample:

Notes:

THIS FORM IS USED FOR CALCULATING PERFORMANCE INDICATORS

Return Ref: P2s <i>Page 1 - for the 18 – 64 age group only</i>		Return Title: Number of clients on the books to receive community-based services on the last day of the period, provided or commissioned by the CSSR, by selected components of service, primary client type and age group.			
Period 31/03/07					
<i>Selected components of service – 18 to 64 age group only</i>					
Primary client type:	Total of clients	Home care	Day care	Meals	Planned short term breaks
Physical disability, frailty and sensory impairment (total)					
Of which: Physical disability, frailty and/or temporary illness					
Hearing impairment					
Visual impairment					
Dual sensory loss					
Mental Health (total)					
Of which: Dementia					
Vulnerable People (total)					
Learning Disability (total)					
Substance Misuse (total)					
Total of above					

THIS FORM IS USED FOR CALCULATING PERFORMANCE INDICATORS

Return Ref: P2s <i>Page 2 - for the 18 – 64 age group only</i> Period 31/03/07	Return Title: Number of clients on the books to receive community-based services on the last day of the period, provided or commissioned by the CSSR, by selected components of service, primary client type and extended age group.			
<i>Selected components of service – 18 to 64 age group only</i>				
Primary client type:	Direct payments	Professional support	Equipment & adaptations	Other
Physical disability, frailty and sensory impairment (total)				
Of which: Physical disability, frailty and/or temporary illness				
Hearing impairment				
Visual impairment				
Dual sensory loss				
Mental Health (total)				
Of which: Dementia				
Vulnerable People (total)				
Learning Disability (total)				
Substance Misuse (total)				
Total of above				

THIS FORM IS USED FOR CALCULATING PERFORMANCE INDICATORS

Return Ref: P2s <i>Page 3 - for the 65 -74 age group only</i>		Return Title: Number of clients on the books to receive community-based services on the last day of the period, provided or commissioned by the CSSR, by selected components of service, primary client type and age group.			
Period 31/03/07					
<i>Selected components of service – 65 to 74 age group only</i>					
Primary client type:	Total of clients	Home care	Day care	Meals	Planned short term breaks
Physical disability, frailty and sensory impairment (total)					
Of which: Physical disability, frailty and/or temporary illness					
Hearing impairment					
Visual impairment					
Dual sensory loss					
Mental Health (total)					
Of which: Dementia					
Vulnerable People (total)					
Learning Disability (total)					
Substance Misuse (total)					
Total of above					

THIS FORM IS USED FOR CALCULATING PERFORMANCE INDICATORS

Return Ref: P2s <i>Page 4 - for the 65-74 age group only</i> Period 31/03/07	Return Title: Number of clients on the books to receive community-based services on the last day of the period, provided or commissioned by the CSSR, by selected components of service, primary client type and age group.			
<i>Selected components of service – 65 to 74 age group only</i>				
Primary client type:	Direct payments	Professional support	Equipment & adaptations	Other
Physical disability, frailty and sensory impairment (total)				
Of which: Physical disability, frailty and/or temporary illness				
Hearing impairment				
Visual impairment				
Dual sensory loss				
Mental Health (total)				
Of which: Dementia				
Vulnerable People (total)				
Learning Disability (total)				
Substance Misuse (total)				
Total of above				

THIS FORM IS USED FOR CALCULATING PERFORMANCE INDICATORS

Return Ref: P2s <i>Page 5 - for the 75 and over age group only</i> Period 31/03/07	Return Title: Number of clients on the books to receive community-based services on the last day of the period, provided or commissioned by the CSSR, by selected components of service, primary client type and age group.				
<i>Selected components of service –75 and over age group only</i>					
Primary client type:	Total of clients	Home care	Day care	Meals	Planned short term breaks
Physical disability, frailty and sensory impairment (total)					
Of which: Physical disability, frailty and/or temporary illness					
Hearing impairment					
Visual impairment					
Dual sensory loss					
Mental Health (total)					
Of which: Dementia					
Vulnerable People (total)					
Learning Disability (total)					
Substance Misuse (total)					
Total of above					

Return Ref: P2s <i>Page 6 - for the 75 and over age group only</i>		Return Title: Number of clients on the books to receive community-based services on the last day of the period, provided or commissioned by the CSSR, by selected components of service, primary client type and age group.		
Period 31/03/07				
<i>Selected components of service – 75 and over age group only</i>				
Primary client type:	Direct Payments	Professional support	Equipment & adaptations	Other
Physical disability, frailty and sensory impairment (total)				
Of which: Physical disability, frailty and/or temporary illness				
Hearing impairment				
Visual impairment				
Dual sensory loss				
Mental Health (total)				
Of which: Dementia				
Vulnerable People (total)				
Learning Disability (total)				
Substance Misuse (total)				
Total of above				

THIS FORM IS USED FOR CALCULATING PERFORMANCE INDICATORS

Return Ref: P2s <i>Page 7– all ages</i>	Return Title: Number of clients on the books to receive community-based services on the last day of the period, provided or commissioned by the CSSR, by selected components of service, primary client type and age group.	
Period 31/03/07		
Total number of clients receiving Direct payments :		
	Aged 75-84	<input type="text"/>
	Aged 85 and over	<input type="text"/>
The following section should only be completed by Councils who are piloting Individual Budgets		
Number of clients planned to receive services by or on behalf of social services via an Individual Budget at 31 March 2007		
<i>Client group</i>	<i>Total number of clients planned to receive services via an Individual Budget</i>	<i>Number of clients planned to receive a direct payment as part of an Individual budget</i>
<i>Aged 18-64</i>		
Physical disability, frailty and sensory impairment		
Learning Disability		
Mental Health		
Substance misuse		
Other vulnerable people		
Total 18-64		
<i>Aged 65 and over</i>		
65-74		
75-84		
85 and over		
Total 65 and over		

<p>Return Ref: P2s <i>Page 8– all ages</i></p> <p>Period <i>31/03/07</i></p>	<p>Return Title: Number of clients on the books to receive community-based services on the last day of the period, provided or commissioned by the CSSR, by selected components of service, primary client type and age group.</p>
<p>Basis of return:</p> <p><input type="checkbox"/> Whole population count</p> <p><input type="checkbox"/> Sample</p>	
<p><i>Please describe the basis of your sample:</i></p>	
<p><i>Notes:</i></p>	

Return Ref: P4 <i>Page 1 – Ethnicity by service type for the 18 – 64 age group only</i>		Return Title: Number of clients receiving services during the period, provided or commissioned by the CSSR, by ethnicity, service type, primary client type and age group				
Period 01/04/06 to 31/03/07						
<i>Service type – 18-64 age group only</i>						
<i>Ethnic groups:</i>		Total of all clients	Community-based services in own home	LA residential care	Independent sector residential care	Nursing care
White	British					
	Irish					
	Any other White background					
Mixed	White and Black Caribbean					
	White and Black African					
	White and Asian					
	Any other mixed background					
Asian or Asian British	Indian					
	Pakistani					
	Bangladeshi					
	Any other Asian background					
Black or Black British	Caribbean					
	African					
	Any other Black background					
Chinese or other ethnic group	Chinese					
	Any other ethnic group					
Not stated						

Return Ref: P4
Page 2 – Ethnicity by service type for the 65 and over age group only

Period
 01/04/06 to 31/03/07

Return Title:
 Number of clients receiving services during the period, provided or commissioned by the CSSR, ethnicity, service type, primary client type and **age group**

Service type – 65 and over age group only

<i>Ethnic groups:</i>		Total of all clients	Community-based services in own home	LA residential care	Independent sector residential care	Nursing care
White	British					
	Irish					
	Any other White background					
Mixed	White and Black Caribbean					
	White and Black African					
	White and Asian					
	Any other mixed background					
Asian or Asian British	Indian					
	Pakistani					
	Bangladeshi					
	Any other Asian background					
Black or Black British	Caribbean					
	African					
	Any other Black background					
Chinese or other ethnic group	Chinese					
	Any other ethnic group					
Not stated						

Return Ref: P4 <i>Page 3 – Ethnicity by primary client type for the 18-64 age group only</i>		Return Title: Number of clients receiving services during the period, provided or commissioned by the CSSR, by ethnicity, service type, primary client type and age group .				
Period 01/04/06 to 31/03/07						
<i>Primary client type – 18-64 age group only</i>						
Ethnic groups:		Physical disability, frailty and sensory impairment	Learning disability	Mental health	Substance misuse	Vulnerable people
White	British					
	Irish					
	Any other White background					
Mixed	White and Black Caribbean					
	White and Black African					
	White and Asian					
	Any other mixed background					
Asian or Asian British	Indian					
	Pakistani					
	Bangladeshi					
	Any other Asian background					
Black or Black British	Caribbean					
	African					
	Any other Black background					
Chinese or other ethnic group	Chinese					
	Any other ethnic group					
Not stated						

Return Ref: P4 <i>Page 4 – Ethnicity by primary client type for the 65 and over age group only</i>		Return Title: Number of clients receiving services during the period, provided or commissioned by the CSSR, by ethnicity, service type, primary client type and age group .				
Period 01/04/06 to 31/03/07						
<i>Primary client type – 65 and over age group only</i>						
<i>Ethnic groups:</i>		Physical disability, frailty and sensory impairment	Learning disability	Mental health	Substance misuse	Vulnerable people
White	British					
	Irish					
	Any other White background					
Mixed	White and Black Caribbean					
	White and Black African					
	White and Asian					
	Any other mixed background					
Asian or Asian British	Indian					
	Pakistani					
	Bangladeshi					
	Any other Asian background					
Black or Black British	Caribbean					
	African					
	Any other Black background					
Chinese or other ethnic group	Chinese					
	Any other ethnic group					
Not stated						

Return Ref: P4

Page 5 –all ages

Period

01/04/06 to 31/03/07

Return Title:

Number of clients receiving services during the period, provided or commissioned by the CSSR, by ethnicity, service type, primary client type and **age group.**

Basis of return:

Whole population count

Sample

Please describe the basis of your sample:

Notes:

Return Ref: C1 <i>Page 1</i> Period 01/04/06 to 31/03/07		Return Title: Number of carers for whom assessments or reviews were completed during the period by age group of carer.	
Age group of Carer	Number of carers assessed or reviewed separately	Number of carers assessed or reviewed jointly with the client	Number of carers declining an assessment
Under 18			
18-64			
65-74			
75 and over			
All ages			

Return Ref: C1 <i>Page 2</i>		Return Title: Number of carers for whom assessments or reviews were completed during the period, by client group and age group of person cared for by the carer.	
Period 01/04/06 to 31/03/07			
Client group and age group of person cared for by the carer	Number of carers assessed or reviewed separately	Number of carers assessed or reviewed jointly with the client	Number of carers declining an assessment
Age 18 -64			
Physical disability, frailty and sensory impairment			
Mental Health			
Learning disability			
Substance Misuse			
Vulnerable people			
Total			
Age 65 and over			
Physical disability, frailty and sensory impairment			
Mental Health			
Learning disability			
Substance Misuse			
Vulnerable people			
Total			

Return Ref: C1 <i>Page 3</i> Period 01/04/06 to 31/03/07	Return Title: Number of carers for whom assessments or reviews were completed during the period, by (i) age group of carer, and client group and (ii) age group of person cared for by the carer.
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Basis of return:

- Whole population count**
- Sample**

Please describe the basis of your sample:

Notes:

THIS FORM IS USED FOR CALCULATING PERFORMANCE INDICATORS

Return Ref: C2 <i>Page 1</i> Period 01/04/06 to 31/03/07	Return Title: Number of carers receiving different types of services provided as an outcome of an assessment or review, by age group of carer	
Age group of carer	Services including breaks for the carer and /or other carers' specific services	Information and advice only
Under 18		
18-64		
65-74		
75 and over		
All ages		

Return Ref: C2 <i>Page 2</i>	Return Title: Number of carers receiving different types of services provided as an outcome of an assessment or review by client group and age group of person cared for by the carer.	
Period 01/04/06 to 31/03/07		
Client group and age group of person cared for by the carer	Services including breaks for the carer and /or other carers' specific services	Information and advice only
Age 18-64		
Physical disability, frailty and sensory impairment		
Mental Health		
Learning disability		
Substance Misuse		
Vulnerable people		
Total		
Age 65 and over		
Physical disability, frailty and sensory impairment		
Mental Health		
Learning disability		
Substance Misuse		
Vulnerable people		
Total		

Return Ref: C2 <i>Page 3</i> Period 01/04/06 to 31/03/07	Return Title: Number of carers receiving different types of services provided as an outcome of an assessment or review, by (i) age group of carer, and (ii) client group and age group of person cared for by the carer.
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Basis of return:

Whole population count

Sample

Please describe the basis of your sample:

Notes:

End sheet:

State any cost-bearing activity undertaken by your Social Services Department in relation to meeting the needs of adults which you have not been able to include within the preceding returns. If possible both describe and quantify.