

Information Centre Social Care Collections

April 2009 Newsletter

1 RAP collection 2008-09

The Internet Data Collection facility (IDC) is now live following the development and testing periods. A document detailing data quality and validation checks that will be made on returns has been published on the IC website.

Councils should use the IDC to submit their RAP returns no later than Wednesday 27th May 2009. The IDC can be found here:

<http://www.icweb.nhs.uk/websecurity/default.asp>

We would like to extend our thanks to local authority members who kindly gave their time to complete user acceptance testing for both the RAP and the ASC-CAR returns.

New, updated versions of the Information and Guidance, and Frequently Asked Questions documents for RAP have been uploaded onto the NHS IC website. Changes have been highlighted through the use of green text and are summarised in the new Version Control document which is also available online at:

<http://www.ic.nhs.uk/services/social-care/social-care-collections/collections-2009>

2 Combined Activity Return

The Omnibus collection facility for the Adult Social Care Combined Activity Return (ASC-CAR) return will be live from the 1st April.

Councils will be emailed with their own individual web link to access the system after it goes live.

3 Expenditure Return (PSS EX1)

Following publication of the DH report "Improved reporting of adult social care finance and activity data" the PSS EX1 return has been subject to major revision.

New data items added to the PSS EX1 as a result of the review will be subject to pilot in 2008-09. All councils will be sent a proforma containing the pilot items, clearly marked to indicate their difference from the remainder of the form. We would like to encourage all councils to complete as many of the new data items as they are able; and to comment upon the data items, whether they have been able to complete them or not. In addition, the IC is looking for volunteer councils to participate in a more structured pilot of the new data items in the 2008-09 PSS EX1. To volunteer, or for further details, please email:

PSSEX1@ic.nhs.uk

4 Abuse of Vulnerable Adults collection (AVA)

The Strategic Information Group for Adult Social Care (SIGASC) approved the new AVA data collection for 2009-10. The first return, due in May 2010, will gather data for the period 01/10/09 – 31/03/10.

The proformas for the collection and a draft guidance document will be placed in the beginning of April on the IC website:

<http://www.ic.nhs.uk/services/social-care/social-care-collections/collections-2009>

5 Deprivation of Liberty Safeguards return (DoLS)

The data collection requirement associated with the Deprivation of Liberty Safeguards (DoLS) has now gained SIGASC approval for collection. Details of the safeguards and the standard forms developed by Department of Health to ensure compliance with legislation can be found at:

<http://www.dh.gov.uk/en/SocialCare/DeliveringaDultsocialcare/MentalCapacity/MentalCapacityActDeprivationofLibertySafeguards/index.htm>

The aggregate data collection form and guidance on its use is also shown on this web page.

The collection will be undertaken on a quarterly basis via the Omnibus system (which is managed by the NHS IC) with the first return to be submitted in July 2009.

6 Preserved Rights Survey

The Department of Health will survey all Local Authorities requesting information regarding their caseload of former preserved rights clients.

This survey is scheduled to be sent out for 31st August 2009 to be returned by 30th September 2009. For further information please see paper 09/1/8 presented to SIGASC on 19th March 2009 available at: <http://www.ic.nhs.uk/sigasc>

7 Staffing data SSS001 / NMDS-SC

Skills for Care launched the National Minimum Dataset for Social Care (NMDS-SC) in October 2005. The NMDS-SC can provide the data currently collected on SSS001, plus a considerable amount of additional useful information. From 2006 the NMDS-SC has been being gradually phased in and all CASSRs are being actively encouraged to complete it. It has been agreed that the SSS001 return will continue until it is proven that the NMDS-SC is being completed by CASSRs. Analysis has shown that it will be necessary to collect the SSS001 again in September 2009 and this has now been approved by SIGASC.

The NMDS-SC provides CASSRs with very useful strategic planning information for social care provision. The sooner CASSRs complete

the NMDS-SC regularly, the sooner the SSS001 can be discontinued.

More information about the NMDS-SC can be found on the NMDS-SC website:

www.nmds-sc-online.org.uk

They may be contacted via this email address: nmds@skillsforcare.org.uk

8 Carers User Experience Survey 2009-10

A pilot survey is taking place in April 2009 for the 2009/10 Carers User Experience Survey. Approx 30 volunteer councils are to send out 100 to 150 questionnaires to carers who have either been:

- assessed or reviewed in the last 12 months, or
- are on the file of the person they are caring for and the cared for person has been assessed or reviewed in the last 12 months.

This model questionnaire and relevant guidance for the pilot can be found via the following link:

<http://www.ic.nhs.uk/services/social-care/social-care-collections/user-surveys/user-survey-guidance-2009-10>

If you haven't already notified us but wish to take part in the pilot then please inform us immediately via the contact email below.

The Social Services User Survey Group has agreed that this will be followed by a full, but non mandatory, Carers Survey, of which guidance will be available for councils in July 2009 to send out their questionnaires in November and return the results to The NHS Information Centre in February 2010. Further communication will be emailed to User Survey contacts in readiness for the survey.

Contact details (as per March newsletter) email usersurvey@ic.nhs.uk Chris Charlton on 0113 86 65502

9 Open days and visits

The Social Care team at the NHS Information Centre is keen to build stronger links with Local Authorities. To support this we are

considering holding an open day at our Leeds offices after the spring collection deadlines have passed. The day would offer an opportunity to meet the staff at the IC, see our processes and to ask any questions you may have. To help gauge the level of interest, we would be grateful if any council staff who might like to visit could register their interest by emailing social care queries: socialcarequeries@ic.nhs.uk

The Social Care staff at the IC would also benefit from a greater understanding of Local Authority processes and we would welcome any offers to host a visit by ourselves to a council.

There may also be opportunities for the Information Centre staff to come to regional meetings of Local Authority performance groups for a mini version of the open day. Please contact us by emailing social care queries: socialcarequeries@ic.nhs.uk

10 Collection deadlines 2008-09

As a reminder, the cut off dates for authorising your council's ASC-CAR and RAP returns is **27th May 2009**. The submission deadline for the User Experience Home Care Survey is **31st May 2009**.

The PSS EX1 return should be submitted by **10th July 2009**.

11 Recent Publications

Data collected for 2008-09 has so far been published in the following reports:

HH1

Community Care Statistics 2008, Home Care services for adults, England (published March 26, 2009)

SSDS001

Personal Social Services Staff of Social Services Departments at 30 September 2008, England (published March 26, 2009)

These can all be found on the IC Social Care Publications page:

<http://www.ic.nhs.uk/statistics-and-data-collections/social-care/adult-social-care-information>

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NHS Information Centre
March 2009

12 Contact details:

9.1 For general social care queries:

socialcarequeries@ic.nhs.uk

9.2 Fax:

0113 254 7299

9.3 Contacts by collection:

RAP	rap@ic.nhs.uk	Peter Chambers (collection)	0113 25 47157
		Gill Birk-Telford (dissemination)	0113 25 47076
ASC-CAR	keystats@ic.nhs.uk	Amritpal Ubhi	0113 25 47006
GFS 1	gfs@ic.nhs.uk	Edward Corbet	0113 25 47085
PSS EX1	PSSEX1@ic.nhs.uk	Daniel O'Neill (collection)	0113 25 47187
		Charlotte Thompson (dissemination)	0113 25 47211
SSDS001	SSDS001@ic.nhs.uk	Amritpal Ubhi (collection)	0113 25 47171
		Gill Birk-Telford (dissemination)	0113 25 47076
AVA	ava@ic.nhs.uk	Amritpal Ubhi (collection)	0113 25 47171
User Survey	usersurvey@ic.nhs.uk	Charlotte Thompson	0113 25 47211
Carers pilot survey	usersurvey@ic.nhs.uk	Chris Charlton	0113 86 65502

9.4 Collection team:

Anthony Harris Head of collections anthony.harris@ic.nhs.uk 0113 25 47173

9.5 Dissemination team:

Paul Niblett Head of dissemination paul.niblett@ic.nhs.uk 0113 25 47083
 Catherine Sylvester Higher Information Analyst catherine.sylvester@ic.nhs.uk 0113 25 47028

10 Useful Web Links:

Collections information for 2008/09:

<http://www.ic.nhs.uk/services/social-care/social-care-collections/collections-2009>

Social Care Publications:

<http://www.ic.nhs.uk/statistics-and-data-collections/social-care/adult-social-care-information>

Adult Review Group (ARG):

<http://www.ic.nhs.uk/services/social-care/review-approval-and-development/adult-review-group>

Strategic Information Group for Adult Social Care (SIGASC):

<http://www.ic.nhs.uk/services/social-care/review-approval-and-development/sigasc>